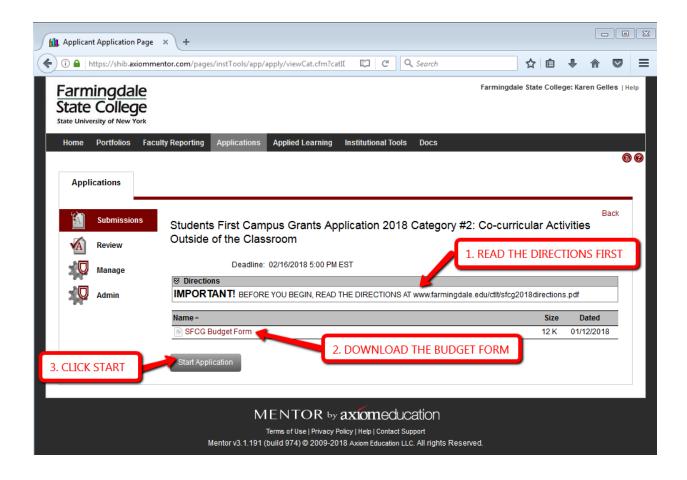
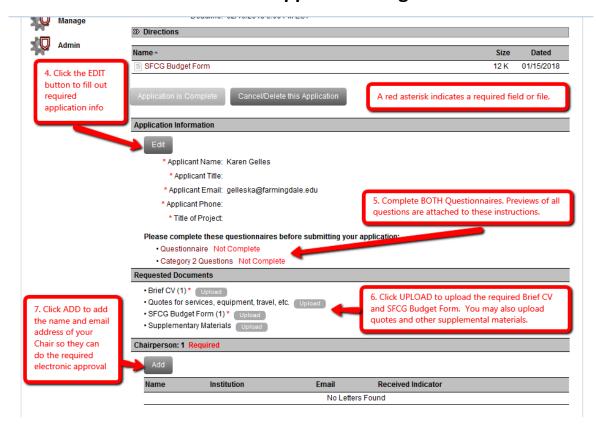
Students First Campus Grants Application Directions and Preview of Required Information

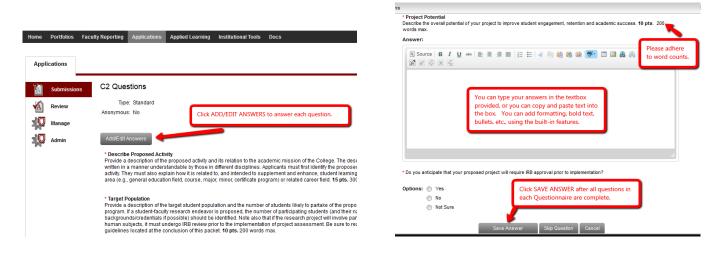
- 1. Read these directions and gather any required documents before beginning.
- 2. Download the Budget Form, which you are required to fill in and submit later.
- 3. Once you have gathered all required documents and reviewed the required information, click the **START APPLICATION button.**



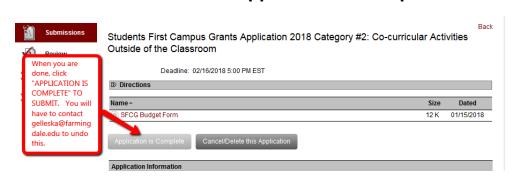
The Main Application Page



The Questionnaires



To Submit When Application is Complete





Previous Experience Teaching Course

Describe your previous experience teaching the target course or courses at FSC or elsewhere (including how often they have been offered at FSC, current pedagogy, recent evaluation or assessment results, discussion of its limitations in terms of student learning. **5 pts**. 250 words max.

Describe Proposed Pedagogy

Describe the proposed pedagogy (citing literature or other references as appropriate); the instructor's previous experience (if any) with the new pedagogy; and the instructor's rationale as to why the pedagogy promises to improve student learning. **15 pts**. 300 words max.

Target Population

Describe the target student population, and why the population is appropriate. Also, describe the ideal number, as well as maximum number, of students to be enrolled in your course or learning community. Please be sure to consult with your Chair or Dean on this important matter, and be sure that they approve of the proposed maximum number. **10 pts**. 200 words max.

Statement of Objectives and Outcomes

Provide a statement of the project's objectives and anticipated outcomes or results. In particular, how will the course enhance or impact student engagement and learning? **15 pts.** 300 words max.

Work Plan and Timetable

Provide a work plan and timetable for course development and enhancement over the 14 month (max) funding period. **10 pts**. 200 words max.

Proposed Schedule

Provide a proposed schedule (semester and year) for offering the enhanced course or learning community. Note: a grant recipient must offer the revised course at least once during the 2018-19 fall-spring academic year. The applicant is also committed to offering this engaged-pedagogy at least two more times during the subsequent five years. **10 pts.** 200 words max.

Assessment Plan

Provide a plan for assessment of the pedagogy and evaluation of student learning gains. Identify and describe at least two assessment strategies or techniques that you will use. **10 pts**. 200 words max.

Dissemination Plan

Provide a dissemination plan for sharing results of this experience with an audience outside of FSC. 5 pts 150 words max

Detailed Budget Narrative

Provide a narrative description of each item in your budget form. You will be able to attach quotes or other evidence of costs of items later. Be sure to adhere to the guidelines in Appendix A of the Grant Announcement, *Budget Guidelines.* **10 pts**. 300 words max.

Project Potential

Describe the overall potential of your project to improve student engagement, retention and academic success. 10 pts. 200 words max.

Do you anticipate applying for the supplemental fund of up to \$500 to support course activities such as field trips, films, guest speakers, etc.?

Options: Yes

No

Not Sure

Do you anticipate that your proposed project will require IRB approval prior to implementation?

Options: Yes

No

Not Sure



Describe Proposed Activity

Provide a description of the proposed activity and its relation to the academic mission of the College. The description should be written in a manner understandable by those in different disciplines. Applicants must first identify the proposed co-curricular activity. They must also explain how it is related to, and intended to supplement and enhance, student learning in an academic area (e.g., general education field, course, major, minor, certificate program) or related career field. **15 pts.** 300 words max.

Target Population

Provide a description of the target student population and the number of students likely to partake of the proposed activity or program. If a student-faculty research endeavor is proposed, the number of participating students (and their names and backgrounds/credentials if possible) should be identified. Note also that if the research project will involve participation by human subjects, it must undergo IRB review prior to the implementation of project assessment. Be sure to read about IRB guidelines located at the conclusion of this packet. **10 pts.** 200 words max.

Statement of Objectives and Outcomes

Provide a statement of objectives and anticipated outcomes, indicating how the proposed co-curricular activity will enrich student learning. **15 pts.** 300 words max.

Assessment Plan

Provide a plan for assessment of the pedagogy and evaluation of student learning gains. Identify and describe at least two assessment strategies or techniques that you will use. **10 pts**. 200 words max.

Prior Experience

A description of the PI's previous experience, training, or relevant expertise (if any) with the general type of activity being proposed. **5 pts.** 200 words max.

Work Plan and Timetable

Provide a work plan and timetable for activity development and implementation over the 14 month (max) funding period. **10 pts**. 200 words max.

Dissemination Plan

Provide a dissemination plan for sharing results of this experience with an audience outside of FSC. 5 pts. 150 words max.

Long Term Prospects

Describe the prospects for institutionalizing and sustaining the activity after the year of funding. 10 pts. 200 words max.

Detailed Budget Narrative

Provide a narrative description of each item in your budget form. You will be able to attach quotes or other evidence of costs of items later. Be sure to adhere to the guidelines in Appendix A of the Grant Announcement, *Budget Guidelines*. **10 pts.** 300 words max.

Project Potential

Describe the overall potential of your project to improve student engagement, retention and academic success. 10 pts. 200 words max.

Do you anticipate that your proposed project will require IRB approval prior to implementation?

Options: Yes

No

Not Sure



Statement of Objectives and Outcomes

Provide a brief statement of objectives and anticipated outcomes written in a manner understandable by those in different disciplines. Identify the programmatic focus or subject of the project. Also identify the fundamental question(s) being posed and addressed in the assessment project. **15 pts.** 300 words max.

Target Population

Describe the target student population and number of students likely to participate in the assessment project. 5 pts. 150 words max.

Assessment Protocol

Present a well-articulated assessment protocol that is data-driven or evidence-based. 10 pts. 200 words max.

Assessment Techniques

Provide a description of the assessment techniques (quantitative &/or qualitative) that will be employed and how they are aligned with the project objectives. **10 pts.** 200 words max.

Rationale

Provide a fuller statement of how the applicant expects the proposed project will serve to improve student experiences and outcomes. Note: If this area/program has been assessed previously, explain how the proposed assessment protocol represents an improvement over the previous effort. **15 pts**. 300 words max.

Work Plan and Timetable

Provide a work plan and timetable for execution and completion of the project over the 14 month (max.) period of funding. **10 pts.** 200 words max.

Ongoing Improvement

Describe how the assessment protocol will or might be refined, implemented and sustained in subsequent years (beyond the year of funding) so as to assure ongoing evaluation and improvement. **10 pts.** 200 words max.

Dissemination Plan

Provide a dissemination plan for sharing results of this experience with an audience outside of FSC. 5 pts. 150 words max.

Detailed Budget Narrative

Provide a narrative description of each item in your budget form. You will be able to attach quotes or other evidence of costs of items later. Be sure to adhere to the guidelines in Appendix A of the Grant Announcement, *Budget Guidelines*. **10 pts.** 300 words max.

Project Potential

Describe the overall potential of your project to improve student engagement, retention and academic success. 10 pts. 200 words max.

Do you anticipate that your proposed project will require IRB approval prior to implementation?

Options: Yes

No

Not Sure